

GROUP LEADER CHECKLIST

Thank you so much for all you do to make camp an amazing experience for your children and youth! We truly believe that the Lord has placed you in a pivotal position to reach young people for Christ! It is our desire at Camp Copass to help guide you through the details so that you can focus on the true mission ahead!

There are some new forms and rules for 2019 that have to be implemented for the safety of our campers. This year we have a visitor policy that will be in place during summer camp. Please read the **"VISITOR POLICY"** so that you can make everyone aware.

WHAT TO DO FIRST:

1. Register your church on our website for the correct week.
2. Mail in your deposit by May 17th (\$30.00 per camper and counselor) to: 8200 E. McKinney St., Denton, TX 76208
2. Complete the boy/girl ratio form by May 30th, ONLINE.
3. Fill out a Trek Time or Gig Time form for each camper by May 30th, ONLINE.

WHAT TO READ, DO, AND SEND TO CAMP COPASS PRIOR TO CAMP:

COMPLETE AND READ THE CAMP COPASS SAFETY PACKET WHICH INCLUDES:

1. Details about what is required for adults and the links to complete. [\(Child Protection Training, Background Checks, and Pastor Reference Form MUST BE SENT TO CAMP COPASS 2 WEEKS PRIOR TO YOUR CAMP START DATE.\)](#)
2. Background checks Frequently Asked Questions.
3. Background Check authorization form **(if you are asking Camp Copass to do the checks.)**
4. Summer Camp Check-out/Check-in Authorization Forms – if needed.
5. Pastor Reference Form – **This is to be used instead of the letter on church letterhead used in the past.**
6. Read and make your church/parents aware of the **VISITOR POLICY** to be implemented this summer.

WHAT TO BRING TO CAMP AT REGISTRATION:

1. Health/Registration Form for each camper and counselor.
2. Ropes Release form signed by parent and a witness.
3. License plate numbers for all vehicles that will be staying on campgrounds.
4. All medications for your campers – must be in **ORIGINAL CONTAINERS** with camper's name printed. Turn these in to the nurse during registration.
5. Please do not staple forms together by camper – we will separate them during registration.

We hope this helps as we realize it is a lot to process. Please feel free to give us a call if you need any assistance. Our office number is (940) 565-0050 or you may email Carla@campcopass.com.

Praying for the Lord to guide you and bless you! Looking forward to a great harvest for Summer Camp 2019!

Carla Besco, Program Director