

CAMP COPASS

Requirements for Counselors & Sponsors

*all adults attending camp as a sponsor, counselor, staffer, or pastoral staff member

Mail the following paperwork to Camp Copass at least **TWO WEEKS PRIOR TO YOUR CAMP** to:

Camp Copass, attn.: Denise, 8200 E. McKinney St., Denton, TX 76208

- Background Checks (NATIONAL criminal **AND** NATIONAL sex offender **FOR THIS YEAR**) If you use [our recommended site](#) it will be automatically sent to us. There is no need to mail.
- Child Protection Training (CPT) Certificate of Completion
- Pastor reference form SIGNED BY THE PASTOR

1. Perform BOTH a NATIONAL criminal and NATIONAL sex offender background check on each adult and print the results.

- Reports must show the search criteria and the complete results.
- Search for each name used throughout the person's life.
- Background checks must be FOR THE CURRENT YEAR.
- Searches must be NATIONAL searches.
- Both a criminal and a sex offender search are required.
- [Background Check FAQ](#)
- Options to meet this requirement: (1) Use your own search provider and mail us the hard copy results/reports or (2) Use our [recommended background check service](#). You may simply send your adult leaders to the following link to complete it and pay the \$10 fee themselves. <https://campcheckusa.com/campcopass/>

2. CPT Video Information:

- CPT is required for anyone 18 years of age or older.
- The training is good for two years, but Camp Copass encourages you to do it every year to keep the information, warning signs, and other protective measures at the forefront of every adult's mind.
- You must keep copies of CPT Certificates if you want to use them for two years.
- You must mail Camp Copass the copy the second year.

3. The Exams are automatically graded and a CPT Certificate is generated for each person following completion of the test.

[View CPT Video https://campcopass.com/summer-camps/child-protection-training/](https://campcopass.com/summer-camps/child-protection-training/)

Each person must score a minimum of 70% on the exam in order to serve at camp.

4. Complete a Pastor Reference Form for the adults in your group.

List every adult on the form. The form must be signed and dated by the church pastor, children's minister, youth minister, or other member of the ministerial staff.

[Print Pastor Reference Form](#)

5. MAIL all of the required paperwork to Camp Copass 2 weeks BEFORE camp:

CAMP COPASS

Attn.: Office Manager

8200 E. McKinney St.

Denton, TX 76208

Further Details

- Camp Copass is licensed and regulated by the Texas Department of State Health Services.
- Unlike churches that support and attend retreats and/or camps at Camp Copass, we are inspected by the State and must comply with regulations to maintain our camp license and to continue to operate and serve.
- Training and paperwork requirements are mandated by The Youth Camp Safety and Health Act and the Youth Camp Rules governing all resident youth camps in the state of Texas.
- These measures are required by law for each adult coming to camp (including ministers). This program is required to ensure the safety and welfare of children and youth in today's society. Please be thorough in your church's compliance with these measures.
- Child Protection Training (CPT) is a state-approved sexual abuse and child molestation awareness training.
- We ask you to take every possible step to verify that the adults coming to camp with your group are who they say they are and that they are above reproach with our children and youth.
- Required paperwork for all adults (including ministers) must be mailed and received by Camp Copass **2 WEEKS BEFORE** the adults arrive and assume responsibilities at camp.
- **Any monetary fines imposed upon Camp Copass, Inc. due to the lack of compliance by a particular group will be passed on to the errant church or organization.**